

**EAST WINDSOR HOUSING AUTHORITY SPECIAL MEETING
DECEMBER 31, 2013 MINUTES**

1. CALL TO ORDER AND ATTENDANCE

The meeting was called to order by Chairman Burnham at 6:30p.m. Commissioner Burnham, Commissioner Legassie, Commissioner Simmons, and Commissioner DeSousa were present. Commissioner LeBorious entered the meeting at 6:36pm

2. RESIGNATION OF SANDRA DESROSIERS – Commissioner Simmons made a motion to accept with regret the resignation of Sandra Desrosiers, Commissioner Legassie seconded - In favor - P. Legassie, J. Burnham, M. Simmons, M. DeSousa, E. LeBorious; Opposed – none

3. POSITION OF TEMPORARY EXECUTIVE DIRECTOR – The hiring process has been initiated as of November, interviews are scheduled for Tuesday, January 7, 2104 to fill the position of the Executive Director. The office will have full coverage with the current staff of the East Windsor Housing Authority. Motion made by Commissioner DeSousa to appoint Treasurer LeBorious as administrator of the on-line banking service with United Bank, replacing Sandra Desrosiers. Motion was seconded by Commissioner Simmons. Motion carried.

4. ADJOURNMENT

Motion to adjourn by Commissioner Legassie at 7:01 p.m. Seconded by Commissioner Simmons– Motion carried

Respectfully submitted,

Marisa Prior
Recording Secretary